



**Lunch & Learn**  
**August 25, 2010 ~ 12:00N—2:00pm**

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**‘Toolkit for Brokers in Charge’**  
**Guest Speaker: Tom Holt, Managing Partner**  
*Bagwell Holt Smith Jones & Crowson, P.A.*

**Briefing Facilitator: Joan Austin**

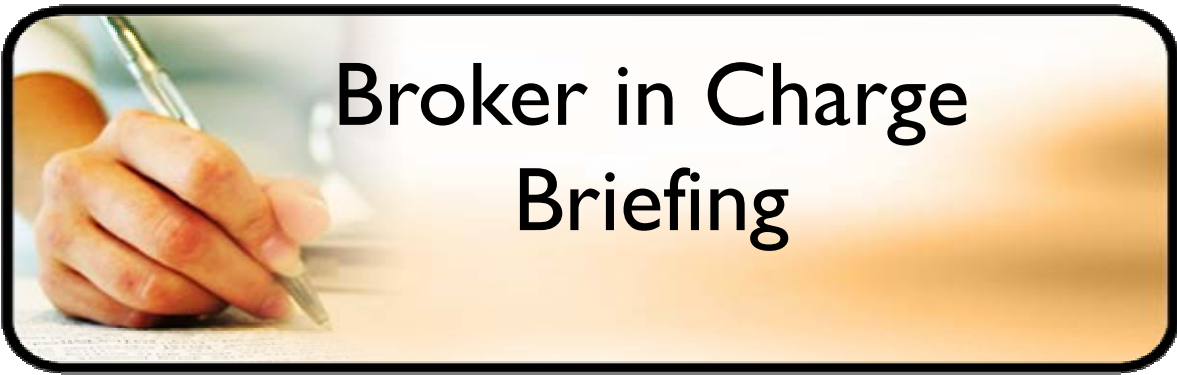
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<b>Welcome</b>	<b>Joan Austin</b>
<b>Forms Update</b>	<b>Kim Dawson</b>
<b>TMLS Update</b>	<b>Jeff Ward</b>
<b>2011 Dues Billing</b>	<b>Shelia Willis</b>
<b>Introduction of Speaker</b>	<b>Joan Austin</b>
<b>Toolkit for Brokers in Charge</b>	<b>Tom Holt, Managing Partner</b>
<ul style="list-style-type: none"><li>• <b>Agency Policies and Procedures</b></li><li>• <b>Broker Relationship / Agency Disclosure</b></li><li>• <b>Independent Contractor Agreements</b></li><li>• <b>RESPA Compliance</b></li><li>• <b>Other Related Topics needed in a Real Estate Policy Manual</b></li></ul>	
<b>Broker in Charge—Open Microphone</b>	<b>Joan Austin</b>



**Luncheon Sponsored by:**  
**Bagwell Holt Smith Jones & Crowson, P.A.**





## DRAR Upcoming Events

September 6		DRAR Closed
September 10	8:30am	Rookie Club—'Time & Career Management' Speaker: Greg Payne
September 13-17		DRAR 2011 Officers & Directors / Electronic Election
September 16	12:00N	Membership Luncheon / Briar Chapel (Chapel Hill)
September 19-21		NCAR Convention, Myrtle Beach, SC
September 22	8:30am	#9911 Mandatory Update Course (Gallagher)
September 22	1:30pm	#2982 Foreclosures, Short Sales, REO's, Auctions
October 12	8:30am	#3014 Ethics: Principles and Practices (Gallagher)
October 12	1:30pm	#9911 Mandatory Update Course (Gallagher)
October 14	12:00N	DRAR Annual Charity Auction (Hope Valley Country Club)
November 3-8		NAR Convention (New Orleans)
November 11	8:30am	#9911 Mandatory Update Course (Gallagher)
November 11	1:30pm	#8811 BICAR Course (2010-2011) (Gallagher)
November 18	12:00N	DRAR Holiday Luncheon (HVCC)
November 25-26		DRAR Closed
December 9	8:30am	#9911 Mandatory Update Course (Gallagher)
December 9	1:30am	#9911 Mandatory Update Course (Gallagher)
December 24 & 27		DRAR Closed
January 14	6:00pm	DRAR 2012 Annual Banquet (HVCC)



**Durham Regional Association of REALTORS®**

